

**Harrison School Board – District #36  
Regular Meeting – August 26, 2008**

President L. Amettis called the regular portion of the meeting to order at 7:02 p.m.

Upon roll call –

Present: Mr. Nothdorf, Mr. Sell, Mrs. Mayer, Mr. Wood, Mrs. Parks, Mrs. Amettis  
Absent: Mr. Watkins

Also Present: Dr. Gildea, Mrs. Huff, Mr. Heckel, Mr. Funk, Miss Frankel, Miss Mitchell, Mrs. Anderson, Miss Volkmar, Mr. Graczyk, Mrs. Malo, Miss Coy

**3. The Pledge of Allegiance was not recited due to lack the presence of a flag.**

**4. Presentations From the Floor**

- The Board recognized Miss Derner, Mr. Freeman and Dr. Gildea for using no sick days in the 2007-2008 school year.
- The Board recognized Miss Frankel attaining Tenured Status. The Board also recognized the “milestone” years of service for Mrs. Steiner and Mrs. Weir (10 years), Mrs. Huff (15 years), Mr. Click (20 years), and Mrs. Mersch (25 years).
- The Board welcomed the following new employees to District 36: Mrs. Anderson, Library Information Specialist; Ms. Boyer, Special Education Teacher; Mrs. Coffey, District Secretary; Mr. Graczyk, PE Teacher; Mr. Heckel, Dean of Students; Ms. Jaglowski, SEDOM Speech/Language Pathologist; Miss Johnson, 2<sup>nd</sup> Grade Teacher; Mrs. Lachel, 1<sup>st</sup> Grade Teacher; Miss Mitchell, Music Teacher/Band Director; Miss Shea, Front Office/Principal Secretary; Suzie Volkmar, Physical Education/Athletic Director.

There was a short “meet and greet” for Board members to meet many of the new employees that were present.

**5. Board of Education Correspondence**

A letter from ISBE stating that they were unable to fund the FY09 Preschool For all request.

**6.1 Building Committee Overview**

Mrs. Amettis and Dr. Gildea toured the building with Mr. Moraris and Mr. Bellair from Chevron highlighting work that has been completed. There are a few items that we are aware of and will be put on a punch list to be taken care of. We are very pleased with the project and the many new local connections that have been made with the project.

**6.2 Finance Committee Overview**

Mrs. Amettis, Mr. Wood and Dr. Gildea reported that the audit is done as of this afternoon. The Final report should arrive on September 9<sup>th</sup>. There were 11 points that the auditor made a suggestions on. She suggested preparing a “Procedural Manual” for each bookkeeping item/step. A payroll system was also a recommendation. The auditor helped with the process of aligning the IL Program Accounting Chart of Accounts with our existing chart of accounts. The Budget Hearing will be at 6:45 on September 9<sup>th</sup> and the Budget Approval is scheduled for September 23<sup>rd</sup> and will then be sent to the State.

**6.3 – Curriculum Committee Overview**

Mrs. Huff reported that Curriculum Committee discussed that this year teachers will be linking the current data in the system (math and science) to the State Standards. Teachers may journal in literacy and reading, but will not be required to do so this year. Dr. Gildea mentioned that Rigby has a mapping ability to align to the school calendar.

The committee has had two presentations from Tier 3 Intervention services. They have another one scheduled for September 17<sup>th</sup>. Mrs. Parks has suggested another company that we may

investigate.

The middle school is looking into using scheduling blocks next year (one block for reading, writing and social studies, a second block for math and science). This could facilitate the literacy programming.

The math curriculum will be a topic of discussion this year.

### **7.1 – Action - Personnel**

- A motion was made by Mrs. Parks, seconded by Mr. Nothdorf to hire Annette Hall as the LD Paraprofessional for the 2008-2009 school year at a salary of \$8.25 per hour. In a roll call voice, members voting aye: Mrs. Mayer, Mr. Nothdorf, Mr. Wood, Mr. Sell, Mrs. Parks, Mrs. Amettis. Members absent: Mr. Watkins. Members voting nay: none. Motion carried.
- A motion was made by Mrs. Parks, seconded by Mrs. Mayer to accept the resignation of Danette Ross as the lunchtime assistant effective immediately. In an one voice vote, members voting aye: Mr. Nothdorf, Mr. Sell, Mrs. Mayer, Mr. Wood, Mrs. Parks, Mrs. Amettis; members absent: Mr. Watkins; members voting nay: none. Motion carried.

### **7.2 – Action – Purchase of Laptop/Professional Development Training**

- Mrs. Schoenher, Miss Frankel and Miss Coy gave a presentation on the need for more technology in the school and why we should go with laptops. The state recommends a 4:1 ratio of the number of computers in the building per student – we are currently closer to 5:1 ratio. However, of the total number of computers in the building, 17% are out of commission, 31% are 5 or more years old, 22% are XP's and 30% are the new Macs. The portability, ease of use and the functionality were major influences toward the laptops. The 10 laptops will be distributed across grade levels and teaching assignments. A motion was made by Mr. Nothdorf, seconded by Mrs. Parks to approve the purchase of 10 laptops, appropriate software and licensing, and 2 days of Apple Professional Development as proposed at a cost of \$17,683.15. In an one voice vote, members voting aye: Mrs. Mayer, Mr. Nothdorf, Mrs. Parks, Mr. Wood, Mrs. Amettis; members absent: Mr. Watkins; members voting nay: Mr. Sell. Motion carried.

### **7.3 – Action – Contract for Ceres Food Group**

- A motion was made by Mr. Nothdorf, seconded by Mrs. Parks to award the contract for vended meals program to Ceres Food Group beginning with the 2008-2009 school year. In an one voice vote, members voting aye: Mr. Wood, Mrs. Parks, Mr. Sell, Mrs. Mayer, Mr. Nothdorf, Mrs. Amettis; members absent: Mr. Watkins; members voting nay: none. Motion carried.

### **7.4 – Information – Review of Prioritized Strategies**

- At last meeting the Board of Education ranked strategies for the 2008-2009 school year. The highest ranked strategies were: Development of a 5 year Strategic Plan (Dr. Schwicardi and Dr. Schewe from Villa Park will speak at the September 23<sup>rd</sup> Board meeting on developing a 5 year plan), RTI Staff Development & Implementation (will be formulating a plan throughout the year), PBIS Staff Development (on going process using the State Model), Successful negotiation of the Collective Bargaining Agreement (suggesting a team/subcommittee approach – with a goal to be done by the end of June), Ongoing effort in budgeting process/analysis of revenue & expenditure (we are in the positive and plan to stay that way), and Increased access and exposure to technology enhanced learning (a very big goal, the presentation tonight will be one step towards that goal). The Administration has adopted a theme of “Look What We’re Learning!”

### **7.5 – Information & Dialogue**

- The Wonder Lake CDC and Library Development group has asked for a Harrison School District #36 Board of Education member to serve on its Library Development Board. Mr. Watkins is already on the CDC Board. Mr. Nothdorf will try to attend the meetings to be informed as well.

**Executive Session**

There was no Executive Session.

- With no further business, a motion was made by Mrs. Mayer, and was seconded by Mr. Sell to adjourn the meeting. In an one voice vote, members voting aye: Mr. Nothdorf, Mr. Sell, Mrs. Mayer, Mr. Wood, Mrs. Parks, Mrs. Amettis; members absent: Mr. Watkins; members voting nay: none. Motion carried. Meeting adjourned at 9:35 p.m.

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Cathy Coffey  
Secretary

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Linda Amettis  
President